
ORDER OF THE EASTERN STAR CHAPTER BY-LAWS

PREAMBLE

_____ (Name of Chapter & Number),
organized in _____ (date organized), is chartered by and is under the jurisdiction of the Prince Hall Grand Chapter Order of the Eastern Star and Rite of Adoption for the State of South Carolina and hereby establishes the following by-laws to aide in the government of the chapter; and in no way will any of the by-laws contradict or supersede those established by the parent body.

OFFICERS

Officers shall be elected as stated in the Prince Hall Grand Chapter Constitution By-laws Article VI section 4.

The elected officers shall be the Worthy Matron, Worthy Patron, Associate Matron, Associate Patron, Treasurer, Secretary, Conductress and Associate Conductress. Officers shall be elected annually by a majority vote of the members present at the regular meeting in May of every year, and not contrariwise. The officers shall be installed at the same meeting or at the next regular meeting.

The appointed officers are: Trustees (3), Marshall, Adah, Ruth, Esther, Martha, Electa, Warder, and Sentinel. Optional officers are Flag Bearers (3), Musician and Chaplain who shall be appointed by the Worthy Matron at the time of her election or installation.

Tenure of officers should be exercised the same as Prince Hall Grand Chapter officers.

Vacancies shall be filled according to the procedures outlined in the Prince Hall Grand Chapter Constitution By-laws Article VI section 5 and 6.

MEMBERSHIP

Eligibility for membership shall be as stated in the Prince Hall Grand Chapter Constitution By-laws Article VI section 7. Only persons who are the wife, widow, mother, sister and daughter of free and accepted Prince Hall Master Masons in good standing shall be admitted as a member of the Chapter; **or young ladies who have been a member of the MBTGYC for three or more years;** and shall have been regularly proposed at one regular meeting of the chapter.

All procedures as outlined in the Prince Hall Grand Chapter Constitution By-laws Article VI section 7 shall be adhered to in accepting petitioners for membership.

**INITIATION FEE/COMMITTEE ON APPLICANTS FOR MEMBERSHIP
AND REJECTED PETITIONS**

Initiation Fee for _____ (Name of Chapter)
is _____ (Insert Fee Amount) payable by the candidate prior to the initiation.
The chapter will follow the procedures outlined in Article VI section 8, 9 and 10 of the Prince
Hall Grand Chapter Constitution By-laws for Frequency of Degrees, Committee on Applicants
for Membership and Rejected Petitions.

DUTIES AND POWERS OF OFFICERS

Duties and powers of all officers shall be in accordance with the Prince Hall Grand Chapter
Constitution By-laws Article VI section 12-20.

CHAPTER MEETINGS

_____ (Name of Chapter) shall conduct their
regular monthly meeting on the _____ (Insert Day of
month; for example – the 3rd Monday in each Month) at _____ (Insert Time). There
will be no meetings in the month of July.

OTHER EVENTS

(In this section the chapter should list other events that the Chapter will participate in annually
such as Star Day, District Meeting, and Grand Chapter Session).

The Chapter at its discretion may have or participate in other events/programs which will be
established during a regular meeting.

BUSINESS OF THE CHAPTER

The Worthy Matron is the ex-officio chairperson of all committees she appoints; and in the case
of a tie among the committee members, she shall cast the deciding vote.

ORDER OF BUSINESS

The order of business will be in accordance with the format outlined in the Prince Hall Grand
Chapter Constitution By-laws Article VI section 27.

COMMITTEES

(In this section the Chapter can list any standing committees)

DUES

(In this section the Chapter can list yearly dues)

SICK AND DISTRESS

(In this section the Chapter can list its benevolence policy)

DEATH OF A MEMBER

(In this section the Chapter can list its procedure for notifying members of a death and any other policies that the chapter may have established).

MISCELLANEOUS INFORMATION

All other matters not specifically addressed in these by-laws will be handled in accordance with the procedures outlined in the Prince Hall Grand Chapter Constitution By-laws.

In the event the Chapter is unable to find an appropriate course of action based upon the Prince Hall Grand Chapter Constitution By-laws; then the chain of command will be followed by the Worthy Matron to get clarification beginning with the Grand Associate Deputy.

These By-laws were approved by a vote of the members of (Name of Chapter & Number) on (Insert Date) at a regularly scheduled meeting of the Chapter. We submit them to the Prince Hall Grand Chapter Order of the Eastern Star for approval.

_____ (Name of Worthy Matron) _____ (Name of Worthy Patron)
_____ (Address of Worthy Matron) _____ (Address of Worthy Patron)

_____ (Telephone Number)

_____ Signed the _____ day of _____ 2021
_____ (Name of Secretary)
_____ (Address of Secretary)

Chapter Seal:

Grand Chapter Approval Seal: